

**To: Members of the State Board of
Education & Early Development**

September 7, 2022

From: Heidi Teshner, Acting Commissioner

Agenda Item: 5

◆ ISSUE

The board will discuss the next steps in the recruitment of a Commissioner for the Department of Education & Early Development (DEED).

◆ BACKGROUND

- Heidi Teshner has served as Acting Commissioner since July 13, 2022. The board has the authority to appoint a Commissioner and submit the appointment to the Governor for approval.
- Behind this cover memo are the board's bylaws and state statutes regarding the selection of the Commissioner.
- The board may be interested in conducting a nation-wide search process using an agency that specializes in executive searches. At the direction of the board, DEED can initiate a procurement process to solicit Request for Quotes (RFQ) for contracts up to \$100,000.00. Behind this cover memo is an outline of the RFQ process and the related timeline.
- The board may want to establish a Recruitment Committee to provide direction to the contractor on the recruitment process.
- James Fields, Board Chair, will brief the board.
- Lacey Sanders, Deputy Commissioner, and Bobi Jo Grimes, Human Resources Business Partner, will be present to address questions.

◆ OPTIONS

This is a work session item. Action on the direction for recruitment of a Commissioner will take place under Agenda Item 9.